

The background of the cover is a photograph of a sunset. The sky is a gradient of light yellow to pale blue. In the lower third of the image, the silhouettes of three people are walking across a dark, grassy hill. The overall mood is peaceful and hopeful.

Ministry Directory

2021-2022 Guidebook

WELCOME

TO WAUKESHA BIBLE CHURCH

Please allow this Ministry Directory to serve as a guidebook as you navigate life and ministry at WBC. Within this resource you will find a variety of courses and small groups to participate in, ministries you can serve in as part of a team, and also several resources to assist you and your family personally.



WAUKESHA BIBLE CHURCH

GATHERED FOR WORSHIP | SCATTERED FOR MISSION

TABLE OF CONTENTS

WORSHIP

Worship Arts Ministry	1
-----------------------------	---

INSTRUCTION

Elective Classes & Studies	2
----------------------------------	---

FELLOWSHIP

Children & Youth Ministries	4
College & Career Ministry	6
Women's Ministry.....	7
Men's Ministry	8
Life Groups	9
Caring Ministry	10
Hospitality Ministry	11

EVANGELISM

Deploy 401.....	12
Outreach Ministry.....	13

ADMINISTRATION

Facilities Ministry.....	14
Finance Ministry.....	15

CONTACT INFORMATION

Church Leadership.....	16
Index of Ministry Coordinators.....	17

WORSHIP ARTS MINISTRY

Ministry Coordinator: Evan Swonke
worshiparts@waukeshabile.org

The purpose of the Worship Arts Ministry is to help the whole congregation worship God in spirit and truth for their joy.

WORSHIP BAND | Team Leader: Evan Swonke

The Worship Band serves the entire congregation in corporate worship. Team members offer their musical ability to lead the body as we experience corporate worship together.

CHOIR | Team Leader: Mike Kee

Choir is an opportunity to serve the body through music as part of the corporate worship expression. The choir enhances our corporate worship in fresh ways at various times throughout the year. Practice takes place on Mondays at 6:00 PM (Sept-Dec/Feb-May).

MEDIA TEAM | Team Leader: Trey Braband

The Media Team is responsible for operating the various forms of media outlets that aid in corporate worship (including song slides, sermon slides, M:60s, visual announcements before/after service, video clips, etc.).

SOUND TEAM | Team Leader: Mike Connell

The Sound Team is responsible for operating the sound system to ensure that everything requiring audio enhances rather than distracts during corporate worship.

VIDEO PRODUCTION TEAM | Team Leader: Jason Bowling

The Video Production team makes Sunday morning happen online for those who for various reasons cannot attend in person, from managing the livestream on YouTube to operating the cameras in the balcony.

ELECTIVE CLASSES & STUDIES

Teaching Ministry Coordinator: Pastor Pat Griffiths
donna@waukeshabile.org

Various classes and studies are available on Sunday mornings and on Wednesday nights for the congregation to learn and grow in their faith and knowledge of God.

SUNDAY EDUCATION HOUR

Sundays at 9:00 AM

Our 9 AM Sunday Education Hour provides an opportunity for all ages to connect for biblical instruction and fellowship. Classes take place at 9 AM before the worship service and run from September 12 through May 26.

- **by DESIGN** (One Story | One Savior)
by DESIGN is an intentional approach to serve families by helping students 5K-12th grade understand the Bible's singular *Story* with Jesus as the center. The curriculum *One Story | One Savior* is designed to explain the biblical text to students revealing the nature and character of God, the simplicity of the gospel, and how the Person and work of Jesus changes everything.
 - **Kindergarten – 2nd Grade** (Room 108)
Instructors: David Gonzales, Josh & Anna Hargan
 - **3rd – 5th Grade** (Room 110)
Instructors: Angela Ketterhagen and Matthew Vandre
 - **6th – 12th Grade** (Room 109)
Instructors: Brian Jensen

- **BAPTISM CLASS**
Class Date: Oct 10
Instructor: TBA

- **MEMBERSHIP CLASS**
Discover 101 is a prerequisite.
Class Dates: Oct 17 – Oct 31
Instructors: TBA

➤ **EQUIPPING PROCESS**

The Equipping Process is an intentional approach to encourage the fellowship to better understand the gospel and our theological distinctive, equip them for the work of ministry, and enable them to serve in areas of strength and gifting. Learn more, listen to past classes, and download course materials at waukeshabile.org.

- **DISCOVER 101: Who We Are**
Class Dates: Sept 12 – Oct 3
Instructors: TBA
- **DEEPEN 201: What We Teach**
Class Dates: Sept 12 – Dec 19
Instructors: TBA
- **DEVELOP 301: When We Train**
Next Course: World Religions
Class Dates: Sept 12 – Nov 28
Instructors: Pastor Giles et al

GLORIA INSTITUTE | DEVELOP 301

In a desire to carry out the biblical mandate of disciples making disciples, WBC offers an intentional certificate granting course of study. The classes are offered on Sunday Mornings and Wednesday Nights. Anyone may attend any of the offered classes. However, those who desire the certificate will meet with a “mentor” for discussion and input. Each class for certification requires 2-3 books read, reviews written, and one five-page typed paper on a selected topic. The intent of the certification is to identify and equip those who can serve in leadership positions and be deployed as part of our Deploy 401 Internship. This Fall, two classes will be offered.

➤ **SYSTEMATIC THEOLOGY**

Wednesdays at 6:30 PM

Class Dates: Sept 15, 2021 – May 18, 2022

Instructor: Pastor Pat Griffiths

Location: Auditorium

➤ **WORLD RELIGIONS**

Sundays at 9:00 AM

Class Dates: Sept 15, 2021 – May 18, 2022

Instructor: Pastor Giles Litzner

Location: Connector Room

CHILDREN & YOUTH MINISTRIES

Our various Children & Youth Ministries exist to provide a safe and caring environment for all children and teens and to equip them for life and ministry.

CHILDCARE | Ministry Coordinators: Anna Hargan & Ally Cutshall *childcare@waukeshabile.org*

Childcare is provided to give families an opportunity to have their children cared for during all services and studies held on Sunday mornings at WBC. Quality caregivers provide a safe, caring environment for children so parents may participate in the worship service or class electives. Volunteers are always needed in the following groups:

- **Babyland** (birth to 6 months)
Location: Room 242
- **Toddletown** (6 months to 3 years)
Location: Room 237
- **Kid City** (3-5 years)
Location: Room 233

AWANA (CHILDREN) | Ministry Coordinator: Ashley Boschert *awana@waukeshabile.org*

Awana provides families an opportunity for their children to be exposed to the gospel through interactive Bible lessons, vibrant song time, and memorization of Bible verses. A variety of activities take place throughout the year to engage the entire family.

Awana meets on Thursdays from 6:30-8:00 PM, starting September 30, 2021 and running through April 2022. For more information, email Ashley at awana@waukeshabile.org.

LIMITLESS (YOUTH) | Ministry Coordinator: Steve Helm *youth@waukeshabile.org*

Limitless provides families an opportunity for their teens (6th-12th grade) to connect peer-to-peer on a weekly basis for worship, interactive study of the Biblical text, and experience community through small group. A variety of activities, events, and service opportunities take place throughout the year to engage the entire family. Limitless meets September – May.

- **Sundays** 9:00-9:45 AM
Instructor: Brian Jensen
Location: Room 109 (Lower Level)
- **Wednesdays** 6:30-8:00 PM
Instructor: Steve Helm
Location: Connector Room (Lower Level)

UNITED (SPECIAL NEEDS) | Ministry Coordinator: Janel Litzner *janellitzner@yahoo.com*

United serves our families who face unique challenges while caring for children or adults with special needs. Our quarterly gatherings offer activity-based and sensory opportunities as well as foster a safe & uplifting community within the church body.

COLLEGE & CAREER MINISTRY

Ministry Coordinators: Dan & Sarah Poppie
college@waukeshabile.org

The College and Career Ministry seeks to foster Christ-centered relationships and community for recent high-school through recent college grads (18 to mid-20s) – whether you are currently in school or out in the work force. This community is a place where these individuals can discuss faith and life issues as well as become connected and engaged with the church family as a whole.

WEEKLY GROUP & MONTHLY OUTINGS

Join us on Sundays (September – May) at 5 PM at the Poppies' home for dinner, a discussion of the sermon, and games and fellowship with other college-aged men and women. We also get together for other events and activities throughout the year!

Email Dan or Sarah at college@waukeshabile.org for more information. We would love for you to join us!

ADOPT-A-COLLEGE STUDENT

Adopting a college student* aims to meet one goal of the church: to be a family. This is an opportunity for different generations/life stages of the church to grow to know and care for one another. If you are interested in learning more (either as an adopter or an adoptee), please contact Dan and Sarah at college@waukeshabile.org.

*This program isn't just for college students, but also for those who are college-aged (18 to mid-20s) and are looking to connect to our greater church family.

WOMEN'S MINISTRY

Ministry Coordinator: Women's Council
womensministry@waukeshabile.org

Women's Ministry is designed to equip and encourage the women of WBC so that they grow in the grace of Christ. The Women's Ministry is overseen by the Women's Council and provides opportunities for women to connect through events and various small groups.

The purpose of the Women's Council is to journey with and care for the women of our fellowship. If you need prayer, encouragement, connection, or community, please reach out to any of the team individually or through the council email: womenscouncil@waukeshabile.org.

Women's Council: Claudette Ahlgren, Wendy Kee, Janel Litzner, Julie Pofahl, and Karen Schindwein

BIBLE STUDY | Team Leader: Kris Marks

Our small group Bible study is a great place for women to connect for biblical study, encouragement, and fostering healthy relationships.

Upcoming Study: *1 Thessalonians*

Day & Time: Wednesdays at 9:30 AM **OR** Thursdays at 6:30 PM

Instructors: Donna Siegesmund (Wed) & Kris Marks (Thu)

SEWING & CRAFTS GROUP | Team Leader: Claudette Ahlgren **1st & 3rd Thursday at 9:30 AM**

Bring your current project and connect with others!

MOM GROUP | Team Leaders: Julie Pofahl & Janel Litzner **1st Thursday at 6:00 PM**

Join us for an evening of fellowship and a chance to connect as moms of young children on the first Thursday of each month.

CARING TEAM | Team Leader: Ally Cutshall

The Caring Team is a group of women who are willing to provide meals, babysit, send notes of encouragement, and in other ways serve and care for the families of WBC.

MEN'S MINISTRY

Ministry Coordinator: Taylor Collins
mensministry@waukeshabile.org

Men's Ministry provides a variety of opportunities for men to connect shoulder-to-shoulder. Whether it's working on a project, helping people move, hiking/camping, ice fishing, game nights, or Bible studies, Men's Ministry simply provides options for men to journey together interdependently.

MEN'S 50+ BREAKFAST | Team Leader: Pastor Pat Griffiths

1st Saturday at 8:00 AM

For the over age 50 crowd. Join us for fellowship over breakfast once a month.

MEN'S BASKETBALL | Team Leader: Ed Connell

Mondays at 7:00 PM (September – April)

For men and boys ages 14+. Join us for pick-up games of basketball in the gym.

ULTIMATE FRISBEE (CO-ED) | Team Leader: Ed Connell

Mondays at 7:00 PM (May – August)

For men and women ages 13+. Join us for pick-up games of ultimate frisbee outdoors in the field.

LIFE GROUPS

Ministry Coordinator: Pastor Giles Litzner
lifegroups@waukeshabile.org

Life Groups are a good way to make a larger church seem small. Join a group to your liking: similar stage in life, kids or no kids, cross-generational. Some are centered around fellowship and activities. Others might do in-depth Bible Study or to simply read large portions of Scripture together. Some may venture out on a service project. There's something for everyone.

If you are interested in joining, hosting, or facilitating a Life Group, please contact us at lifegroups@waukeshabile.org.

CARING MINISTRY

Ministry Coordinator: Pastor Giles Litzner
pastorgiles@waukeshabile.org

Life on the horizontal is a glorious mess. Since the church is not immune to the brokenness, the following ministries coordinate their efforts to best serve our church family to meet the variety of needs.

STEPHEN MINISTRY TEAM | Team Leader: Chris Bykowski

Stephen Ministry is a team of trained lay leaders who provided one-to-one care for those in our fellowship experiencing crisis. Trained Stephen Ministers will serve in connection with the Deacons and Elders to provide quality care over an extended period of time to ensure shepherding needs are cared for and not overlooked. If you or someone you know within our fellowship could benefit from a Stephen Minister, please reach out to this team by connecting with one of the team members or by emailing stephenministry@waukeshabile.org.

Upcoming Training Course: September 15 – December 15

Stephen Ministers: Chris Bykowski, Jim and Judy Guyette, Jan Nickels, Christina Jensen, Pat Quindt, Jane Wurzel, and Pastor Giles Litzner

GRIEFSHARE TEAM | Team Leaders: Pat Quindt

Have you lost someone you love dearly? You don't have to go through the grieving process alone. GriefShare is a friendly, caring group of people who will journey with you as you experience the difficult challenges and seasons of grief. The GriefShare small group is led by trained lay leaders who facilitate a 13-week video course and small group discussion. If you have lost a loved one, please consider joining this small group. If you have any questions, please contact us at griefshare@waukeshabile.org.

Next GriefShare: Monday, beginning September 20, 1:00-3:00pm

Location: Room 202 (Conference Room)

GriefShare Facilitators: Pat Quindt and Claudette Ahlgren

HOSPITALITY MINISTRY

Ministry Coordinator: Sarah Poppie
office@waukeshabible.org

The Hospitality Ministry seeks to provide a welcoming atmosphere as we gather for worship and fellowship.

USHER TEAM | Team Leader: Forrest Johnson

The Usher Team helps support and maintain a proper atmosphere that promotes corporate worship. By helping people find seats, locate classrooms, navigate the facilities, handing out the bulletin, and attending to a variety of needs that arise, Ushers help create an environment in which people feel cared for and “at home” in our fellowship.

GREETER TEAM | Team Leader: Sharon Stollenwerk

The Greeter Team helps create an excellent first impression for people attending Waukesha Bible Church by welcoming people warmly, helping them navigate as a visitor, answering questions, and connecting them with others in our fellowship who will continue to demonstrate to them the love of Christ as they attend our worship service.

KITCHEN TEAM | Team Leader: Angela Ketterhagen

The Kitchen Team serves the fellowship of Waukesha Bible Church by providing quality food service for potluck fellowships and funeral services. We could always use an extra set of hands...as long as they're washed 😊.

DECORATING TEAM | Team Leader: Gladys Freitag

The Decorating Team beautifies the Auditorium with seasonal and holiday decor and floral arrangements.

PRAYER TEAM | Team Leader: Sarah Poppie

The Prayer Team serves our fellowship after the worship service by praying for and with any who come to the front needing prayer.

DEPLOY 401

Ministry Coordinators: Pastor Pat Griffiths & Pastor Giles Litzner
pastorgiles@waukeshabile.org

Deploy 401 is the intentional process by which we develop interns and equip teams to pastor existing churches and/or plant new churches locally and nationally that bear our Theological Distinctive. It is the final segment of our Equipping Process (see page 3 for a description of this).

As a church, we are working to see the vision of God realized through the equipping of individual who can pastor existing churches and those who can plant new churches. Fully convinced of the vision and mission of God, our goal is to see a network of churches that are reproducing churches with our theological DNA who are mutually supporting one another for the greater mission of seeing God's vision realized.

This two-year internship is for individuals who wish to receive hands-on training in pastoral ministry. The pastoral intern works closely with our pastors and elders through a hybrid curriculum of theological training, leadership development, ministry responsibilities, teaching opportunities, and a variety of relational outlets. The intent of the internship is to learn the church from the inside out. The end result is to have likeminded individuals who share the theological/gospel DNA of WBC pastoring existing churches and planting new ones inside of a mutually resourced network.

To learn more, pick up our Deploy 401 booklet from the foyer or online at <http://waukeshabile.org/deploy401.htm>, or reach out directly to Pastor Giles at pastorgiles@waukeshabile.org.

OUTREACH MINISTRY

Ministry Coordinator: Pastor Giles Litzner
pastorgiles@waukeshabile.org

Our Outreach Ministries aim to reach out to our Waukesha community to serve those in need.

HEARTS TO HANDS | Team Leader: Pat Quindt

The purpose of the Hearts to Hands Ministry is to reach out to our Waukesha community to serve those in need. Hearts to Hands coordinates regular collections of donations for local organizations.

CHOSEN, INC. | Team Leaders: Jason & Mali Bowling

Chosen supports foster and adoptive families through *The Family Closet* and offers community education on various adoption and fostering related topics. If you would like to volunteer with *The Family Closet*, the *Friends of Chosen Walk*, or the annual Gala, please see their booth for more information or visit them at choseninlove.org.

FACILITIES MINISTRY

Ministry Coordinator: Aaron Cutshall
aaron@waukeshabile.org

Maintenance opportunities are available in a variety of areas around the facilities of Waukesha Bible Church. Whether you're handy with a hammer or have a "green thumb," we would love to utilize your gifts and strengths.

GREEN TEAM | Team Leader: Joel Matheson

The Green Team maintains the gardens and landscaping around the building and grounds.

MOWING TEAM | Team Leader: Aaron Cutshall

The Mowing Team mows all the fields and grassy areas of WBC over the summer months.

SNOW REMOVAL TEAM | Team Leader: Aaron Cutshall

The Snow Removal Team assists in plowing the parking lot when needed over the winter months.

CLEANING TEAM | Team Leader: Aaron Cutshall

The Cleaning Team assists in various cleaning duties around the building, such as taking out the trash and recycling, vacuuming, and dusting.

SAFETY & SECURITY TEAM | Team Leader: Jason Downing

The Safety & Security Team exists to maintain the security of our building and the safety of our fellowship on Sunday mornings.

FINANCE MINISTRY

Ministry Coordinator: Anna Hargan
anna@waukeshabile.org

The Finance Ministry manages all aspects of WBC's finances from the weekly offerings to the annual budget.

COUNTING TEAM | Team Leader: Anna Hargan

The Counting Team collects and totals our weekly offerings and deposits them at the bank. Members of the Counting Team are required to be members of Waukesha Bible Church.

FINANCE COMMITTEE | Team Leader: Anna Hargan

The Finance Committee oversees the annual church budget, assists with developing policy, financial decisions, and determining the feasibility of proposed projects.

CHURCH LEADERSHIP

ELDERS | Elder Chairman: Mike Davis

elders@waukeshabible.org

The Elder council of Waukesha Bible Church consists of a plurality of men whose prime directive is to ensure every ministry, message, study, etc. bears the mark of our Theological Distinctive (“DNA”). Our Theological DNA is the centrality of the gospel and its implications both vertically and horizontally as we teach the biblical text and interact with people. Elders teach, shepherd, pray, and lead from a position of grace and posture of humility. If we can serve you in any way, please feel free to contact us by emailing elders@waukeshabible.org.

Elder Council: Pastor Pat Griffiths, Mike Davis, Mike Kee, Joe Herriges, and Pastor Giles Litzner

DEACONS | Deacon Chairman: Bill Morey

deacons@waukeshabible.org

The Deacons of Waukesha Bible Church consists of a plurality of men and women whose prime directive is to serve this fellowship in areas of benevolence, whether the need is service or financial. Serving in areas of benevolence and administration frees the Elders to focus on word, prayer, and shepherding. If we can serve you in any way, please feel free to contact us by emailing deacons@waukeshabible.org.

Deacon Council: Bill Morey, Aaron Cutshall, Christian Jensen, Angela Ketterhagen, Ty Ketterhagen, and Donna Siegesmund

MINISTRY COORDINATORS

Awana (Children)	Ashley Boschert	awana@waukeshabile.org
Childcare	Anna Hargan	childcare@waukeshabile.org
College/Career	Dan & Sarah Poppie.....	college@waukeshabile.org
Facilities Ministry	Aaron Cutshall	aaron@waukeshabile.org
Finance Ministry	Anna Hargan	anna@waukeshabile.org
GriefShare.....	Pat Quindt.....	griefshare@waukeshabile.org
Hospitality Ministry	Sarah Poppie.....	office@waukeshabile.org
Life Groups	Giles Litzner.....	lifegroups@waukeshabile.org
Limitless (Youth)	Steve Helm	youth@waukeshabile.org
Men's Ministry	Taylor Collins.....	mensministry@waukeshabile.org
Outreach Ministry	Giles Litzner.....	pastorgiles@waukeshabile.org
Stephen Ministry	Chris Bykowski ..	stephenministry@waukeshabile.org
Teaching Ministry	Pastor Pat Griffiths	donna@waukeshabile.org
United (Spec. Needs) .	Janel Litzner	united@waukeshabile.org
Women's Ministry.....	Team Effort.....	womensministry@waukeshabile.org
Women's Council	Team Effort.....	womenscouncil@waukeshabile.org
Worship Arts	Evan Swonke	worshiparts@waukeshabile.org



WAUKESHA
BIBLE CHURCH

(262) 542-7177

www.waukeshabile.org